



Republic of the Philippines
Province of Surigao del Sur
CITY OF TANDAG

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OFFICE OF THE CITY MAYOR

Office Address: 2nd Floor, Executive Bldg, Airport Road, Tambacan, Brgy. Awasan
Tandag City, Surigao del Sur, Philippines 8300
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EXECUTIVE ORDER NO. 06 *Series of 2020*

AN ORDER INSTITUTIONALIZING THE COMPREHENSIVE GUIDELINES FOR CORONA VIRUS DISEASE (COVID-19) IN THE CITY OF TANDAG, SURIGAO DEL SUR

WHEREAS, President Duterte issued Proclamation No. 922 on March 8, 2020, declaring a State of Public Health Emergency to take effect until lifted or withdrawn by the President;

WHEREAS, In addition, the Department of Health issued Alert Level 4, Code Red for Covid-19;

WHEREAS, The city government of Tandag declares full support and extends full cooperation with the Department of Health (DOH) and other government agencies to prevent loss of life, and implement urgent and critical measures to contain or prevent the spread of the Corona virus in the city of Tandag, mitigate its effect and impact to the community.

NOW THEREFORE, I, **ROXANNE C. PIMENTEL**, City Mayor, by the virtue of the powers vested in me by law, do hereby order the Institutionalization of the Comprehensive Guidelines for the Corona Virus Disease (COVID-19) in the city of Tandag, Surigao del Sur.

Section 1. Suspension of all Government-Sponsored Activities. In view of the Code Red Alert declaration by the Department of Health over the Corona Virus 2019 (COVID-19), all government-sponsored activities are hereby **SUSPENDED** effective immediately until further notice, such as but not limited to the upcoming activities, to wit: Women's Congress, Youth Congress/Out of Campus Activities, Barangay Visit, Barangay Fiesta Celebrations:

Provided that, there shall be no disruption in the delivery of basic government services in the appropriate government buildings and offices.

Provided further that, in case of fiesta celebrations in the barangay, private residents may, at their own discretion, hold private gatherings within their private residences.

Section 2. Encouragement to Postpone All Other Activities. Private organizations, business establishments and other offices are strongly encouraged to postpone non-essential mass gathering until further notice.

Section 3. Comprehensive Guidelines for the General Public.

- a. **Target Groups.** The following groups are hereby identified as the Target Groups:
- i. Government Offices
 - ii. Private Offices
 - iii. Civil Courts
 - iv. Schools (private and public)
 - v. All Tourism-Related Establishments, such as Hotels, Motels, Inns, Lodges and the like
 - vi. Restaurants and Carinderias
 - vii. Malls
 - viii. Banks
 - ix. All Other Business Establishments not mentioned in the preceding number
 - x. Public Terminals



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- xi. Public Market
- xii. Public Utility Vehicles
- xiii. Places of Worship

b. The target groups are directed to:

- i. Provide hand sanitizers and/or 70% alcohols for the use of the public before entering and leaving their premises;
 - ii. Direct their employees who have shortness of breath, fever, cough, cold and flu-like symptoms to stay home and have themselves checked by a doctor. A doctor's clearance must be presented upon reporting back to work;
 - iii. Institutionalize daily disinfection protocols for frequently touched surfaces;
- c. Places of worship should come out with their guidelines in the conduct of activities for the observance of the lent and Ramadan. All rituals and ceremonies pertaining to these religious activities that can be dispensed with are highly encouraged;
- d. Schools are encouraged to accelerate their school calendar and postpone graduation activities to June 2020, subject to the official advisory and declaration of the Department of Education and Commission on Higher Education;
- e. All tourism-related establishments are hereby directed to submit weekly reports as to the Line List for Suspected Novel Corona Virus Persons under Monitoring, the same to be submitted every Friday to the City Tourism Office, copy furnished the Office of the City Mayor. Failure to comply shall be a ground for suspension of Business Permit to operate;
- f. All Private Clinics are hereby directed to submit weekly reports reflecting the Disease Reporting Form, the same to be submitted every Monday to the City Health Office, copy furnished the Office of the City Mayor. Failure to comply shall be a ground for suspension of Business Permit to operate;
- g. Barangay Health Emergency Response Team (BHERT) of every barangay shall submit weekly reports as regards any and all corona virus disease (COVID-19) cases within their barangay to the office of the City Mayor every Friday;
- h. All Tandaganons are hereby enjoined to review and comply with the DOH advisory pertinent to their respective organization:

Organization	Advisories
For Workplace	DOLE Labor Advisory#4, series of 2020 DOH Department Memo No. 2020-0056
For Hospitals	DOH Department Memo No. 2020-0035
For Residential Communities	DOH Department Memo No. 2020-0059
For Schools	DOH Department Memo No. 2020-0055 DepEd Memo No. 15, series of 2020
For Hotels and other similar establishments	DOH Department Memo No. 2020-0057
For Airports and Seaports	DOH Department Memo No. 2020-0063

Section 4. Comprehensive Guidelines for Employees of the City Government of Tandag. The following are the updated comprehensive guidelines for the city government of Tandag employees:

- a. All employees are banned from receiving personal visitors. Only those who have transactions with the government are allowed in the offices;
- b. All offices shall provide hand sanitizers and/or 70% alcohols for the use of the employees, the clients and the public before entering and leaving thereat;